

Kalamunda/Lesmurdie Little Athletics Club Inc.



Committee Meeting - 24 Sept

Routine in season committee meeting prior to season start

When 24-09-2026 at 18:30

Location: Kostera Reserve, 3 Recreation Rd, Kalamunda WA 6076, Australia

Chairperson Shane Scott

Minute
taker Jaella Blight

Present Tull Ashard , Jaella Blight (Secretary), Courtney Davies , Stephanie Mania (Treasurer), Cherie Rout , Kylie Scott (Recording Officer), Shane Scott (President, Roster Champ)

Apologies Bryan Dalgleish , Matt Davey , Samuel Rasmussen

Minutes

1. Introduction and Opening

2. Attendance and Apologies

Apologies - Sam

3. Tabling of Reports

4. Matters for Discussion

Pre-Season Discussion Items

Training and Capacity Management

- **Parent Volunteers:** The committee discussed the required number of parent helpers needed for training sessions.
- **Cap on Numbers:** Consideration is being given to limiting total club registration numbers to guarantee the delivery of adequate and safe training environments

Roster Allocation and Key Roles

- **General Status:** Roster allocations are looking generally stable at this stage of the pre-season.
- **Critical Shortages:** There is a distinct lack of volunteers nominating for the essential roles of Chief Timekeeper and High Jump Key Official.

Fundraising and Canteen

- **Fundraising Date:** Confirmed for Saturday, 24 October, coinciding with the 3rd round of competition.
- **Canteen Status:** Belmont has confirmed they will not be operating the canteen for this upcoming season

Member Briefing Sessions

- **Schedule:** Briefing sessions will be held during the Monday and Thursday training.
- **Agenda:** The sessions will serve as an introduction to the club and the committee, outlining the specific support required from families throughout the season

5. General Business

Key Official and Roster Roles

- **Chief Timekeeper Role:** Position discussed regarding upcoming responsibilities and scheduling.
- **High Jump Key Official:** This role remains currently open and needs to be filled immediately.
- **Belmont Long Track:** Computer training is required and scheduled for operators on this track.

Roster Tracking and Nominations

- **System Management:** Procedures for tracking rosters and managing nominations were reviewed.
- **Setup Exemption:** Personnel who are actively rostered on to help with event shifts will not be required to assist with equipment or event setup.

Fundraising and BBQ Operations

- **Fundraising Date:** Confirmed for Saturday, 24 October.
- **Volunteer Staffing:** A total of 8 people are required to support the event, which will be managed across a split shift.
- **Catering Preparation:** BBQ supplies procurement and prep work are to begin in advance of the fundraising date.

Uniforms

- **Order Status:** All uniforms have been officially ordered and are currently in transit.
- **Purchasing :** A significant number of members are waiting for the shorts to arrive before committing to purchasing the remainder of their uniform gear.

6. Next meeting date

Sunday 25 Oct 4:30pm

End of minutes.