

Kalamunda/Lesmurdie Little Athletics Club Inc.



Special General Meeting

AGM held on the 23rd June failed to elect all required committee positions. Outstanding position required is club secretary.

When 20-07-2024 at 15:00

Location: Dôme Café, 31 Canning Rd, Kalamunda WA 6076, Australia

Chairperson Shane Scott

Minute taker Kylie Scott

Present Bryan Dalgleish , Matt Davey , Calie Ferrari (Secretary, Roster Champ), Holly Harwood , Colin Muijs (Recording Officer, BAC Delegate) , Kylie Scott (Registrar), Shane Scott (President)

Apologies Sarah Greenway , Kirsty Langsford , Richard Langsford (Treasurer), Cherie Rout

Minutes

1. Club Secretary Election

Callie Ferrari nomination.

Decision

Callie Ferrari elected secretary

Tasks

- ✓ Tidyhq access required
Assignee: Shane Scott
Due date: 09-08-2024

2. Constitutional Changes

No changes made yet, by-laws also required

3. General business

Heja to be used for primary communication to members throught out season.

Belmont to wipe resultshq access and reassign access to required people - president, registrar, records

Main email password to be changed and new password sent to secretary, registrar, president

Decision

Colin to ask Belmont to reassign login to resultshq

4. Rosters

Clear expectations/documentation for rosters to be communicated to members at season start. Follow up conversations and communication required for unfulfilled roster positions throughout season.

5. Next meeting date

Decision

August 17th 3pm (SATURDAY)

*End of minutes.
Summary of matters arising are tabled on the following page.*

Minutes of Special General Meeting on 20-07-2024

Summary of Matters Arising

Decisions

Item	Decision
1.	Callie Ferrari elected secretary
3.	Colin to ask Belmont to reassign login to resultshq
5.	August 17th 3pm (SATURDAY)

Tasks

Item	Task	Assigned to	Due date
1.	Tidyhq access required	Shane Scott	09-08-2024