

# Kalamunda/Lesmurdie Little Athletics Club Inc.



## Committee Meeting

Regular committee meeting

When 16-10-2023 at 18:40

Location: Koster Reserve, 3 Recreation Rd, Kalamunda WA 6076, Australia

Chairperson Shane Scott

Minute taker Kylie Scott

Present Bryan Dalgleish , Matt Davey , Sarah Davey , Calie Ferrari (Secretary, Roster Champ), Mike Gilders , Kirsty Langsford , Jo Markovic , Colin Muijs (Recording Officer, BAC Delegate), Kylie Scott (Registrar), Shane Scott (President), Sam Shibu

Apologies Danielle Ajduk , Tanya Gliders , Sarah Greenway , Brad Markovic , Steve Noa , Cherie Rout

## Minutes

### 1. Bank signatories.

All signatories now active, 3 require removal, Sarah Greenway has previously mentioned she is happy to action the removal of signatures that are not required - from AGM - The following names need be removed as bank Signatories for Bendigo Bank Account 633-000 155952369: Outgoing Committee Members- Neasa Jordan, Brad Markovic, Ruth Stump.

#### Tasks

- ✓ Remove signatories from bank  
Assignee: Secretary (Calie Ferrari)  
Due date: 30-11-2023

### 2. Weekend fundraising report.

Saturday BBQ has raised \$551. \$971 raised minus costs of 419.83 = \$551.27. Thanks to all who helped out on the weekend for such a great result.

### 3. PB awards - details

Previously suggested numbers discussed.

Present certificates as athletes reach milestones - either training or Saturday mornings.

Medals to be presented at windup.

 [Screenshot\\_2023-10-16\\_at\\_3.28.32\\_pm.png](#)

#### Decision

Run with previously suggested performance levels

### 4. Tidy HQ up and running. Brief discussion. Email address active. **president.kllac@mail.tidyhq.com, secretary.kllac@mail.tidyhq.com, treasurer.kllac@mail.tidyhq.com, registrar.kllac@mail.tidyhq.com**

Main users have access - President, Secretary, Treasurer and Registrar.

Familiarisation for users required, ongoing process

Existing gmail email address to be kept for registration purposes.


Website details have been started - if anyone has ideas for information they would like to see included, please let Kylie or Shane know and we can easily add it in. Any word format document can easily be copied to make the structure of a page.

### 5. Parade day thus Saturday. Require a volunteer to bring along club flag. **Previously discussed TMNT theme, any further action on this?**

#### Decision

No action for parade has been started. Ask Sarah G if anything has been actually organized. Kylie to bring flag and green decorations.

#### Tasks

-  Bring Flag to parade
- Assignee: Registrar (Kylie Scott)
- Due date: 21-10-2023

### 6. Fundraising lining up with Setup/Pack up

Happy to leave as is. Rosters are normal part of running. Encourage people to stay for packups.

### 7. PCH Day fundraising ideas

28th October. Requires further discussion with fundraising committee for ideas.

 [Screenshot\\_2023-10-16\\_at\\_3.30.36\\_pm.png](#)

## 8. Equipment - Portable discus circle? Javelins (likely to require more of the 700g)

Javelin centre of gravity possibly to change in future.

Is portable discus circle practical? Open discussion with shire/school regarding permanent circle.

Grant applied for portable discus net.

 Screenshot\_2023-10-16\_at\_3.23.54\_pm.png

### Decision

Couple more javelins required.

### Tasks

- ☒ Discuss with shire regarding permanent discus circle  
Assignee: President (Shane Scott)  
Due date: 10-11-2023

## 9. General Business

Shirts are a little dull now since the lack of badges/age group tags. Investigate adding our logo to the front.

Club hats can we bring them back? Bucket/Cap, will discuss with embroidery warehouse for various options and costs. .

Make sure kids are wearing the correct uniform. BAC to communicate coming up.

Can we sell shorts?

### Decision

Discuss with embroidery warehouse regarding logo addition to shirts and hat options.

### Tasks

- ☒ Discuss with embroidery warehouse regarding logo addition to shirts and hat options.  
Assignee: Registrar (Kylie Scott)  
Due date: 10-11-2023

## 10. Next meeting

13th november 2023

---

*End of minutes.*

*Summary of matters arising are tabled on the following page.*

# Minutes of Committee Meeting on 16-10-2023

## Summary of Matters Arising

### Decisions

| Item | Decision |
|------|----------|
|------|----------|

|    |  |
|----|--|
| 3. | Run with previously suggested performance levels |
|----|--|

|    |  |
|----|--|
| 5. | No action for parade has been started. Ask Sarah G if anything has been actually organized. Kylie to bring flag and green decorations. |
|----|--|

|    |                                |
|----|--------------------------------|
| 8. | Couple more javelins required. |
|----|--------------------------------|

|    |  |
|----|--|
| 9. | Discuss with embroidery warehouse regarding logo addition to shirts and hat options. |
|----|--|

### Tasks

| Item | Task   | Assigned to               | Due date   |
|------|--|---------------------------|------------|
| 1.   | Remove signatories from bank   | Secretary (Calie Ferrari) | 30-11-2023 |
| 5.   | Bring Flag to parade   | Registrar (Kylie Scott)   | 21-10-2023 |
| 8.   | Discuss with shire regarding permanent discus circle                                 | President (Shane Scott)   | 10-11-2023 |
| 9.   | Discuss with embroidery warehouse regarding logo addition to shirts and hat options. | Registrar (Kylie Scott)   | 10-11-2023 |

## Summary of Attachments

### Attachments

| Item | File Name |
|------|-----------|
|------|-----------|

|    |   |
|----|---|
| 3. | <a href="#">Screenshot_2023-10-16_at_3.28.32_pm.png</a> |
|----|---|

|    |   |
|----|---|
| 7. | <a href="#">Screenshot_2023-10-16_at_3.30.36_pm.png</a> |
|----|---|

|    |   |
|----|---|
| 8. | <a href="#">Screenshot_2023-10-16_at_3.23.54_pm.png</a> |
|----|---|

Attachments can be found under your TidyHQ admin account at:  
Storage > Meetings > [Committee Meeting](#)